

Form 1099-DIV (2025) — Dividends and Distributions

CSV Data Formatting Guide

Revised: 2026-05-26

Col	Field (*required field)	Example Value	Formatting Guidelines
A	Payer TIN Type*	EIN	SSN or EIN Allowed values: SSN, EIN
B	Payer Taxpayer ID Number*	123231234	Enter the 9-digit TIN without dashes. TIN must be exactly 9 digits in length. TIN cannot be 123456789 TIN cannot consist of the same digit repeated.
C	Payer Business Name Line 1	John Finch Company	One of either Payer Business Name or Payer Person Name is required. Must contain only letters, numbers, #, -, (,), &, or apostrophe, with no leading/trailing/adjacent spaces. Must be 75 characters or fewer.
D	Payer Business Name Line 2		Must contain only letters, numbers, #, -, (,), &, or apostrophe, with no leading/trailing/adjacent spaces. Must be 75 characters or fewer.
E	Payer First Name	John	One of either Payer Business Name or Payer Person Name is required. Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
F	Payer Middle Name	William	Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
G	Payer Last Name	Finch	Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
H	Payer Suffix	III	Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
I	Payer Country*	US	Must be a valid 2-character IRS country code (e.g., US, CA)
J	Payer Address Line 1*	123 Business Rd	Must be 35 characters or fewer.
K	Payer Address Line 2	Suite 21	Must be 35 characters or fewer.
L	Payer City/Town	New York	City must contain only letters, spaces, hyphens, apostrophes, or periods. Must be 40 characters or fewer.
M	Payer State/Province/Territory	NY	Domestic: must be a valid US state/territory code (e.g., NY, TX). Foreign: Must be 17 characters or fewer.
N	Payer ZIP/Postal Code	10055	Domestic: zip, zip+4, or zip+7. Foreign: Alpha-numeric characters only
O	Payer Phone*	2145555555	Phone must be 10-20 digits.
P	Office Code	1234	This is an optional field. For users with multiple locations, this field may be used to identify the location of the office submitting the information returns. Office Code must be exactly 4 digits.

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Q	Recipient TIN Type*	SSN	SSN, EIN, ATIN, ITIN, QI-EIN, or UND Allowed values: SSN, EIN, ATIN, ITIN, QI-EIN, UND
R	Recipient Taxpayer ID Number*	123231234	Enter the 9-digit TIN without dashes. TIN must be exactly 9 digits in length. TIN cannot be 123456789 TIN cannot consist of the same digit repeated. The composite Recipient TIN + Account Number must be unique
S	Recipient Account Number	AA1234	The account number is required if you have multiple accounts for a recipient for whom you are filing more than one Form 1099-DIV. Must be 20 characters or fewer. The composite Recipient TIN + Account Number must be unique
T	Recipient Business Name Line 1	Hello Mother Goose Inc	One of either Recipient Business Name or Recipient Person Name is required. Must contain only letters, numbers, #, -, (,), &, or apostrophe, with no leading/trailing/adjacent spaces. Must be 75 characters or fewer.
U	Recipient Business Name Line 2		Must contain only letters, numbers, #, -, (,), &, or apostrophe, with no leading/trailing/adjacent spaces. Must be 75 characters or fewer.
V	Recipient First Name	John	One of either Recipient Business Name or Recipient Person Name is required. Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
W	Recipient Middle Name	William	Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
X	Recipient Last Name	Finch	Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
Y	Recipient Suffix	III	Must be 20 characters or fewer. Must contain only letters, numbers, hyphens, or apostrophes.
Z	Recipient Country*	US	Must be a valid 2-character IRS country code (e.g., US, CA)
AA	Recipient Address Line 1*	123 Business Rd	Must be 35 characters or fewer.
AB	Recipient Address Line 2	Suite 21	Must be 35 characters or fewer.
AC	Recipient City/Town	New York	City must contain only letters, spaces, hyphens, apostrophes, or periods. Must be 40 characters or fewer.
AD	Recipient State/Province/Territory	NY	Domestic: must be a valid US state/territory code (e.g., NY, TX). Foreign: Must be 17 characters or fewer.
AE	Recipient ZIP/Postal Code	10055	Domestic: zip, zip+4, or zip+7. Foreign: Alpha-numeric characters only
AF	FATCA Filing Requirements	Y	Valid values: 1, X, Y, or TRUE
AG	2nd TIN Notice	Y	Valid values: 1, X, Y, or TRUE
AH	Box 1a - Total ordinary dividends		Up to 2 decimal places. Range: 0 to 999,999,999

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AI	Box 1b - Qualified dividends		Up to 2 decimal places. Range: 0 to 999,999,999
AJ	Box 2a - Total capital gain distribution		Up to 2 decimal places. Range: 0 to 999,999,999
AK	Box 2b - Unrecap. Sec. 1250 gain		Up to 2 decimal places. Range: 0 to 999,999,999
AL	Box 2c - Section 1202 gain		Up to 2 decimal places. Range: 0 to 999,999,999
AM	Box 2d - Collectibles (28%) gain		Up to 2 decimal places. Range: 0 to 999,999,999
AN	Box 2e - Section 897 ordinary dividends		Up to 2 decimal places. Range: 0 to 999,999,999
AO	Box 2f - Section 897 capital gain		Up to 2 decimal places. Range: 0 to 999,999,999
AP	Box 3 - Nondividend distributions		Up to 2 decimal places. Range: 0 to 999,999,999
AQ	Box 4 - Federal income tax withheld		Up to 2 decimal places. Range: 0 to 999,999,999
AR	Box 5 - Section 199A dividends		Up to 2 decimal places. Range: 0 to 999,999,999
AS	Box 6 - Investment expenses		Up to 2 decimal places. Range: 0 to 999,999,999
AT	Box 7 - Foreign tax paid		Up to 2 decimal places. Range: 0 to 999,999,999
AU	Box 8 - Foreign country or U.S. possession	US	Must be a valid 2-character IRS country code (e.g., US, CA)
AV	Box 9 - Cash liquidation distributions		Up to 2 decimal places. Range: 0 to 999,999,999
AW	Box 10 - Noncash liquidation distributions		Up to 2 decimal places. Range: 0 to 999,999,999
AX	Box 12 - Exempt-interest dividends		Up to 2 decimal places. Range: 0 to 999,999,999
AY	Box 13 - Specified private activity bond interest dividends		Up to 2 decimal places. Range: 0 to 999,999,999
AZ	State 1 - State Code	AZ	Must be a valid 2-character US state/territory code (e.g., NY, TX)
BA	State 1 - State/Payer state number		Must be 25 characters or fewer.
BB	State 1 - State Income		Up to 2 decimal places. Range: 0 to 999,999,999
BC	State 1 - State Tax Withheld		Up to 2 decimal places. Range: 0 to 999,999,999
BD	State 2 - State Code	AZ	Must be a valid 2-character US state/territory code (e.g., NY, TX)
BE	State 2 - State/Payer state number		Must be 25 characters or fewer.
BF	State 2 - State Income		Up to 2 decimal places. Range: 0 to 999,999,999
BG	State 2 - State Tax Withheld		Up to 2 decimal places. Range: 0 to 999,999,999